



10920 Madison Ave., Cleveland, OH 44102  
216.281.1100 tel • 216.281.0228 fax Service  
form available on web at:  
<http://www.meriam.com/resources/forms.asp>

## Service & Repair Authorization

Consult factory for current pricing  
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Company: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Please List Items Being Returned

MODEL NUMBER	/	SERIAL NUMBER
_____	/	_____
_____	/	_____
_____	/	_____

The following information must be provided to receive an RMA number; or attach your purchase order with this information.

Bill To \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Ship To \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

FREIGHT TERMS: FOB FACTORY, CLEVELAND, OH 44102

FOB Standard Service is UPS Ground

UPS: ☐ GROUND ☐ BLUE ☐ RED ☐ COLLECT, ACCOUNT # \_\_\_\_\_  
FEDEX: ☐ EXPRESS SAVER ☐ COLLECT, ACCOUNT # \_\_\_\_\_

In order for a Return Material Authorization (RMA) number to be issued you must agree to the repair and calibration estimates. Your signature below confirms your agreement of these prices and services. You must include a purchase order number covering the work selected prior to an RMA being issued. Any products returned without an RMA number will not be processed.

**Abandoned Material Policy:**

Material is classified as abandoned after it has been in our possession for a period of six months with no activity. In such cases, Meriam will notify you, at the last known contact point, that Meriam considers your material abandoned. And, in accordance with our policy, the material will be disposed of within ten business days. Meriam will not replace or provide credit for abandoned materials.

**Non-Hazardous Material Certification:**

This is to certify that the equipment being returned with the serial number listed above is not known to be contaminated with any hazardous substance.

**Lithium batteries:**

Must be **removed** from equipment and packed separately with product per **UN 3481 Packed with Equipment**. Any equipment that does not comply with **UN 3481 Packed with Equipment** will be refused and/or a \$250 additional fee will be charged. See local carrier or IATA Dangerous Good Regulations for lithium battery shipping guidance.

Signature: \_\_\_\_\_

PO Number: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Fax or e-mail completed form to 216.281.0228 or [returnforms@meriam.com](mailto:returnforms@meriam.com) to receive an RMA number

Upon receipt of the completed and signed information above, we will issue an RMA number for you to return the product to us for repair work and/or calibration. Please write the RMA number in the space provided below and simply attach this section to the shipping carton of the product you are returning.



Ship To:

Meriam Process Technologies  
10920 Madison Ave. Cleveland, Ohio  
44102 Service /Repair Work

RMA Number: \_\_\_\_\_



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Inspection Fee Notice: A \$157.00 per unit fee will be charged if unit is not repaired or re-calibrated.

**Calibration Services:** Please check the calibration service you are interested in below. If the unit requires additional parts to bring the unit up to specification Meriam will contact the customer with pricing.

☐ M2 Series, 350 Series, 2110 Series, M2110 Series, Merical, 1500 Transmitter, M1500 Transmitter, M4 Series, M3500, PIT 5000 (Meriam will provide a quote for repair and calibration services)

☐ Calibration with Data \$288.00

☐ Calibration with Data and Certificate of Traceability to NIST \$404.00

Replacement sensors are no longer available for the 350, 2110, Merical II or 1500 Transmitter. We will offer a trade in discount towards replacement products. Merical  $\pm 0.05\%$  units that fail calibration may become  $\pm 0.1\%$ . Meriam will advise customer before proceeding. If the battery in a Merical unit being calibrated is more than two (2) years old it will automatically be replaced at a fee of \$76.00, which is in addition to the calibration fee.

☐ MFT Base Unit / MFT Modules

Calibration with Data and Certificate of Traceability to NIST \$231.00 per MFT base unit or MFT module

☐ M1 Series, M130 Series, MGF16, Merigauge and 35EF Digital Manometer

☐ Calibration with Data \$173.00

☐ Calibration with Data and Certificate of Traceability to NIST \$288.00

Replacement sensors are no longer available for the Merigauge or 35EF Digital Manometer. We will offer a trade in discount towards replacement products.

☐ Mechanical Manometers and DP Indicators

Calibration with Data \$288.00

☐ MFC 4100, MFC 4150, MFC 4150X, MFC 5150X, MFT 4010

Firmware Update and HART Functionality Check \$288.00

**\*\*Please remove lithium battery prior to shipment per UN 3481 Packed with Equipment.  
Consult your local carrier or IATA Dangerous Good Regulations for lithium battery shipping guidance.**

☐ Laminar Flow Elements (LFE), Laminar Flow Systems, Other Products

Model Number \_\_\_\_\_

☐ As received flow data

☐ Cleaning and re-calibration with Data and Certificate of Traceability to NIST

☐ Other \_\_\_\_\_

Meriam will reply with quote for the requested LFE repair or re-calibration services.

\*LFS 10 years and older special fees apply

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